

Louisiana State Board of Examiners of Psychologists
4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816
Friday, March 21, 2025

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LSBEP will convene an in-person meeting at the Office of the Board located at 4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816. Until further notice, open meetings will continue to be live-streamed via Zoom to allow for public citizens and/or licensees to observe Board Meetings. NOTE, the board does not have the resources to manage both an online meeting and an in-person meeting, therefore two-way communication is not an option. Public comments on agenda items may be mailed to the Board; or members of the public may attend in-person to comment on docketed agenda items.

If attending via Zoom Webinar, you are encouraged to test your ability to use [Zoom.us](https://zoom.us) and your internet connection ahead of this meeting. All efforts have been and will continue to be made to provide for the observation of the meeting. However, should you have difficulties entering the Open Meeting using your computer, LSBEP cannot provide personal technical support.

To Join: https://us02web.zoom.us/j/82507059591?pwd=ecboDCWAcFEbJxz_zXEEtBpZ-82zps.1 Passcode: S46L5k
Or One tap mobile: US: +13017158592, 82507059591#, *143629# or +13126266799, 82507059591#, *143629# Or
Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 301 715 8592; +1 312 626 6799; +1 929 205 6099; +1 253 215 8782; +1 346 248 7799 or +1 669 900 6833 Webinar ID: 825 0705 9591
Passcode: 143629

9:00 a.m. OPEN MEETING

CALL TO ORDER

DECLARATION OF PURPOSE

REVIEW AND APPROVAL OF AGENDA

LSBEP BOARD MEMBER ELECTION RESULTS

EXECUTIVE SESSION:

A. ORAL EXAMINATIONS File Reviews [LSA-R.S. 42.17.A(1)]:

9:00 AM Adriana Pena, Psy.D. (CL)

9:00 AM Jesse Smotherman, Ph.D. (CN Respecialization)

10:00 AM Minda Huang, Psy.D. (CL)

10:00 AM Katherine Trimm, Psy.D. (CL)

11:00 AM Daniel Jacobson, Ph.D. (CL) Reciprocity Interview

11:00 AM Danielle Mason Cottonham, Ph.D. (CO) Reciprocity Interview

B. REVIEW PERSONNEL PERFORMANCE [LSA-R.S. 42.17.A(1)]:

1. Jaime Monic

2. Courtney Newton

3. Jalyne Brown

C. SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File Reviews [LSA-R.S. 42.17.A(1)]:

POSTED 03/19/2025; Technical Revisions Posted 03/20/2025

Page 1 of 6

1. Patricia D. Smith – LSSP Committee Recommendation

D. COMPLAINTS [LSA-R.S.42.17.A(4)]

1. **P19-20-15B** – Status and Recommendation to close.
2. **P19-20-16B** – Recommendation to close
3. **P20-21-15P** – Impaired Psychologist Procedure - Exit interview with Confidential Respondent. Status and Recommendation to return to practice
4. **NP24-25-18C** (anonymous) **and NP24-25-19C** (Duplicate Submissions) Recommendation to close and refer to appropriate jurisdiction.
5. **P21-22-08C** - Voluntary Surrender
6. **NP24-25-24C** - Recommendation to close and refer Complainant to appropriate jurisdiction.
7. **NP24-25-26C** - Recommendation to close.

11:30 AM – 12:30 PM **Working Lunch**

NOON

OPEN MEETING

E. CALL FOR EXECUTIVE SESSION MOTIONS

1. Oral Examinations
2. Review Personnel Performance
3. Supervision and Credentials Review
4. Complaints

F. COMMITTEE AND LIAISON REPORTS

1. The Board will receive reports from the following:
2. **Executive Committee Report**
 - a. Operations/Updates (J. Monic)
 - b. Alleman et al v. Harness et al 3 24-cv-00877-JWD-SDI
3. **Finance Committee**
 - a. Quarterly Financial Report (J. Monic)
4. **Continuing Professional Development Committee**
5. **Oral Examination Committee**
6. **Legislative Oversight Committee**
7. **Complaints Committee**
 - a. Complaint Committee Report (C. Newton)
8. **Jurisprudence Examination Committee**
9. **Public and Professional Outreach Committee**
10. **Liaison to Professional Organizations**
11. **Long Range Planning Committee**

G. CONSENT AGENDA

1. Review and consideration of item removal.
2. Items of consideration for affirmation, ratification, adoption, approval and conferral:

a. Minutes (Approval):

January 18-19-2024

b. Financial Statements Received (Affirm and Ratify):

1. Monthly Financials: General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss for the months of December 2023 and January 2024.

c. Temporary Registrations approved (Affirm and Ratify):

Name	State of Residence	Reviewer	Date of review/Result
RIKER, Brian	Ohio	J. Monic	1/27/2025 Approved
GREER, Alexander	Georgia	J. Monic	2/7/2025 Approved
SITZMANN-McLOUGHLIN, Brooke	Georgia	J. Monic	2/7/2025 Approved
STUDENT, Ami	California	J. Monic	2/19/2025 Approved
ROBBINS, Diana	California	J. Monic	2/21/2025 Approved
SCHWARTZ-MORAVEC, Norma	Texas	J. Monic	2/21/2025 Approved
MENDEL, Matthew	North Carolina	J. Monic	2/24/2025 Approved
HARRIS, Paula	Texas	J. Monic	2/27/2025 Approved
CANNON, Sharon	Maryland	J. Monic	3/11/2025 Approved

d. Review Supervised Practice Plan (Affirm and Ratify):

Applicant	Supervisor	Reviewer	Date of review/Result
None to report			

e. Review for Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):

Candidate	Supervisor	Reviewer	Date of review/Result
None to report			

f. Review for Candidacy Status (eligible for EPPP) (Affirm and Ratify):

Candidate	Reviewer	Date of review/Result
HAWKINS, Nichole	S. Sam	2/25/2025 invite to take EPPP

g. Review for Oral Examination Scheduling (Affirm and Ratify):

Candidate	Reviewer	Date of review/Result
HUANG, Minda	S. Sam	2/13/2025 Invite for oral exam
TRIMM, Katherine	M. Zimmermann	2/22/2025 Invite for oral exam
SMOTHERMANN, Jesse	M. Zimmermann	2/22/2025 Invite for oral exam for CN Respecialization
VEAZEY, Connie	M. Zimmermann	3/15/2025 Invite for oral exam for Reinstatement

h. Reciprocity Review for Face to Face Scheduling (Affirm and Ratify):

Candidate	Reviewer	Date of review/Result
JACOBSON, Daniel	S. Sam	2/13/2025 Invite for Reciprocity Interview
MASON, Danielle	M. Zimmermann	3/7/2025 Invite for Reciprocity Interview

i. Oral Examination Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Oral Examinations (Board Conferral):

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

j. Reciprocity Licensure recommendations for Board conferral of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Face to Face Interview:

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

k. License Reinstatements for Board conferral:

Name	Reviewer	Date of review/Result
FROMING, Karen	M. Zimmermann	2/10/2025 Approved
LEMOINE, Randall	S. Sam	2/18/2025 Approved

l. Continuing Professional Development Reviews (Affirm and Ratify):

Name	Review Type	Reviewer	Date of review/Result
None to report			

m. Respecializations of Licensed Psychologists:

Name	Respecialization Area	Reviewer	Date of review/Result
None to report			

n. LSSP Committee Recommendation for Licensure:

Name	Reviewer	Date of review/Result
Gabrielle Lenoir	LSSP Committee	3/13/2025 Recommend to Board for Licensure
Kevin LeJeune	LSSP Committee	3/13/2025 Recommend to Board for Licensure
Nancy Alleman	LSSP Committee	3/13/2025 Recommend to Board for Licensure

o. Application for Registration of an Assistant to a Psychologist:

Primary Supervisor	ATAP NAME	Supervisors(S)	Date of review/Reviewer
Mkay Bonner	Kayla Henry	N/A	1/24/2025 Approved, J. Monic
Kevin Bianchini	Courtney Huang	Megan Alsop James McAbee Kevin Greve Matthew Holcomb	2/25/2025 Approved, J. Monic
Diane Franz	Robyn Giraud	Farrah Golmaryami Jodi Kamps Corrin Johnson Jessica Grande Michelle Niemeier Haley Blanchard	2/21/2025 Approved, J. Monic
Janet Sue Austin	Monica Kingsbury	N/A	3/10/2025 Approved, J. Monic
Roberta Bell	Lillian Hourguettes	N/A	Application Received 8/2/2023 3/10/2025 Recommended closure/Incomplete Application, J. Monic
Beverly Howze	Linda Sevalia	N/A	Application Received 8/30/2023 3/10/2025 Recommended closure/Incomplete Application, J. Monic

p. Miscellaneous for file review:

Name	State of Residence	Reviewer	Date of review/Result
None to report			

q. Consent agenda shared documents:

1. Louisiana Legislative Auditor Report and Summary: <i>Implementation Status of Recommendations from Select Performance Audits Issued During Fiscal Year 2022</i> February 2025.
2. ASPPB Email 2/12/2025 APA's draft Ethics Code
3. Executive Order JML 25-008/LSBEP Report re JML 25-008

**** FILE REVIEWS: All file reviews are conducted independently.**

3. Call for objections/approval of Consent Agenda

H. DISCUSSION/ACTION ITEMS

1. Nancy Brown - Pinecrest Supports and Services Center; request for exception/Emergency Plan for utilization of ATAP in the absence of a Licensed Psychologist.
2. La Psychological Association request for LSBEP Presentation on board updates and initiatives at their 2025 Conference to be held June 6 – June 7, 2025.
3. Baton Rouge Area Psychologists request for Jaime Monic to present on board updates and initiatives at April 22, 2025 meeting.
4. Association of State and Provincial Psychology Boards (ASPPB):
 - a. Request for LSBEP to participate on presentation panel, “The Road to RxP” to provide Louisiana’s model, how well it works, and how we got to where we are, at April 2025 mid-year meeting.
 - b. ASPPB Virtual Townhall Meeting to Discuss the Reimagined EPPP, April 3, 2025 from 1PM – 3PM Eastern.
 - c. ASPPB 2025 Call for Nominations: Board of Directors; Fellow Nomination; Ming Fisher Award; Norma P. Simon Award; and State-Provincial Service Award
5. Review and Approval of Board Member Reimbursements for Expenses in Alleman et al v. Harness et al 3 24-cv-00877-JWD-SDI
6. P23-24-08C – Report of Complaint Status/ Board review of Redacted Draft Administrative Complaint and request to Docket for Hearing. (CPN)
 - a. Request for Board Member Conflict Statements
 - b. Request to affirm Budget Item for Expert Witness and administrative authority to enter into an employment contract to facilitate hearing.
7. FORMS REVIEW:
 - a. Supervised Practice Plan form for Licensed Specialist in School Psychology
8. POLICY
 - a. Complaint Procedures
 - i. Review and discuss prescriptions under Chapter 1-A 37:21
 - ii. Timelines for responding to complaints
 - b. Assistant to a Psychologist Applications: Revised Agency Review Process
 - c. Review Updated Board Meeting Policy: Application File Reviews
 - d. Renewals and Reinstatements
 - e. Web Accessibility Compliance - Review and adopt Title 4, Part V, Chapter 61 (LA PPM74) to comply with federal web accessibility requirements.
 1. Designate Web Accessibility Coordinator;
 2. Discuss quarterly implementation deadlines; and
 3. Discuss budget implications.
9. 2024-25 Budget Review
 - a. CONTRACTS:
 - i. Accounting Contract: Griffin and Furman LLC

- ii. Investigator Contract: Tony W. McCoy d/b/a Statewide Surveillance & Investigation, LLC
 - iii. Complaint Coordinator II: Laura Brown
 - iv. Complaint Coordinator III: Jennifer Russell
 - v. Attorney General: Interagency Collections
 - vi. Attorney General Counsel: Taylor, Porter, Brooks & Philips, LLC (Amy Lowe)
 - vii. Attorney Administrative Law Judge:
 - 1. Roedel Parsons Blanche Fontana Piontek & Pisano, A Law Corporation (Larry Roedel)
 - 2. Breazeale, Sachse & Wilson, LLP, (James Raines)
 - b. Technology: Update website (of PPM 74, to comply with Dept. Of Justice RULE 28 CFR Part 35.)
 - i. Quote from Covalent Logic
 - ii. Quote from General Informatics
 - iii. Quote from Gatorworks
 - iv. Govunity
10. RULES (Louisiana Administrative Code, Title 46, LXIII)
- a. All new: Master's Level Licensure – Draft Rule Review
 - b. Chapter 8. Continuing Education – Draft Rule Review
 - c. Chapter 40. Continuing Education Requirements of Licensed Specialists in School Psychology
 - d. Chapter 1. Definitions related to §105 and 107. Regarding EPPP
 - e. Chapter 5. Written Examinations §501.A. related to required examinations
 - f. Chapter 2. Reciprocity (Act 253 2024 Regular Legislative Session “Welcome Home Act”)
 - g. Chapter 19. Public Information: Act 393 of the 2023 Regular Legislative Session related to Americans with Disabilities Act and accommodations
11. OPINIONS:
- a. Brandon Romano, Psy.D., Request for Formal Opinion regarding client record retention, specifically related to the destruction of patient records in response to a court order.
 - b. Application of Rule §105 regarding EPPP attempts in another jurisdiction.
12. Revised Minutes October 18, 2024 – record discussion of added agenda item for Occupational Licensing Review.

ADJOURN

NOTICE: LA R.S. 42:14.D. Public comments – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point during a meeting of the LSBEP prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter. La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, *et seq.*